**Questions and Answers for the Call for Project Proposals under the Project**

**„Diversity is trendy – Promoting local multiculturalism“**

1. **Our organization has been registered for 1 year,are we eligible to apply for the call?**

No. According to the Call for project proposals and its eligibility criteria for sub-granting is CSO to have at least two years of operational experience;

1. **Where can we find the application form?**

The Call for Project Proposals under the Project „**Diversity is trendy – Promoting local multiculturalism**“ with all supporting documents is published on the Association for Democratic Initiations’ (ADI) web page [www.adimacedonia.org](http://www.adimacedonia.org).

1. **Can a single organization apply for this call in the role of lead implementer with one Application and as a partner organization with another applicant?**

No. The applicant may not submit more than one (1) application either as a lead applicant or as a partner organization.

1. **What are the start and end dates of the project implementation?**

The period of implementation of the activities should be from 3 to 6 months. All project activities must take place between February to August 2018.

1. **Are we eligible to apply for this call if we are already granted beneficiaries in the frame of the EU IPA Civil Society and Media Programme 2014?**

No. Organizations that are grant beneficiaries in the frame of the EU IPA Civil Society and Media Programme 2014 are not eligible to apply neither as coordinator nor as partner organization;

1. **We are local organization registered in a municipality which is not encompassed in the project municipalities, are we eligible to apply for this call?**

Yes. Your proposed project activities should be implemented at least in 1 (one), but not more than 3 (three) of the following municipalities: Brvenica, Vrapcishte, Gostivar, Jegunovce, Kichevo, Tetovo, Kumanovo, Struga and Mavrovo and Rostushe.

1. **Can we submit applications in Macedonian or in the Albanian language?**

No. Applicants must apply in English.

1. **Is it obligatory to have a written support from the municipality where we plan to implement our project?**

It is obligatory for the Applicant to provide a Letter of Support from the Local self-government / Local Committees for inter-community relations or institutions relevant for the project implementation.

1. **What currency should we use in the budget template?**

The budget must be in Euro.

1. **When is the deadline for submitting the applications?**

The deadline for the submission of applications is December 22, 2017, at 13.00 h.

1. **Can we deliver our application in a hard copy via postal mail?**

No. All documents must be submitted in electronic versions and via email: [diversity@adi.org.mk](mailto:diversity@adi.org.mk). The subject of the email should be: **CFP Diversity is trendy/Name of the Applicant/**

1. **Do we need to submit documents confirming that we have experience (contracts with donors, etc.)?**

No. You do not have to submit that kind of documents.

1. **On which basis do we need to determine the prices in the budget lines?**

You should provide justification of costs for the budgeted items according to organization’s historic payments or market rates. Applicant must comply with its internal policies or conduct market research to justify the rates. Please follow the instructions provided in the Budget template and you must have Justification of the Budget.